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| **نموذج رقم ( 17 )** |
| **رمز النموذج: ( و.م . ع .ن – 2 0 – 1 0 )** |
| **اسم النموذج : سجل العمل الرسمي**  |

**سجل دوام الموظفين للعام الدراسي 14 / 14 هـ الفصل الدراسي :🞎 الأول 🞎 الثاني يوم : الموافق : / / 14هـ**

 **الحاضرون قبل بداية الاصطفاف الصباحي الحاضرون بعد الاصطفاف الصباحي**

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| **الموظفون الغائبون** |
| **م** | **اسم الموظف** | **عمله** | **سبب الغياب** |
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| **المعلم المناوب بداية ونهاية العمل** |
| اسم المعلم |  | توقيعه |  |
| اسم المعلم |  | توقيعه |  |
|  |  |
| **المشرف الزائر** |
| اسم المشرف |  | توقيعه |  |
| اسم المشرف |  | توقيعه |  |

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\*ملاحظة ٠ يغلق الدوام مرتين في الفترة الأولى بعد بداية البرنامج الصباحي مباشرة وفي المرة الثانية عند بداية الحصة الأولى مباشرة